

Binley Road, Coventry CV3 1HB

Telephone 02476 451426

Email: Squash@cnwsc.org.uk

www.cnwsc.org.uk

Privacy Policy

This privacy policy sets out how Coventry & North Warwickshire Squash Club uses and protects any information that you give it.

Coventry & North Warwickshire Squash Club is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified, then you can be assured that it will only be used in accordance with this privacy statement.

What we collect:

We may collect the following information:

- Member's name (including parents of junior members)
- Contact information including email address
- Demographic information such as postcode, date of birth and gender

What we do with the information we gather:

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- We will use the information for internal record keeping i.e. storing membership information.
- We may use the information to improve our services.
- We may periodically send promotional emails & text messages about events or other information which we think you may find interesting using the email address / mobile number which you have provided.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

- We will not sell, distribute or lease your personal information to third parties unless we are required by law to do so.
- We may use your personal information to send you promotional information about third parties which we think you may find interesting if you tell us that you wish this to happen.
- You may request details of personal information which we hold about you under the General Data Protection Regulation (GDPR). This will be responded to within one month (30 days).

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible. We will promptly correct any information found to be incorrect.

On termination of your membership for any reason, all personal data will be deleted from all Coventry & North Warwickshire Squash Club systems & processes within one month (30 days). Should you request removal of your data to be completed as soon as possible please get in touch at the below address.

Squash@cnwsc.org.uk

Your rights

You have rights under the GDPR:

- (a) to access your personal data
- (b) to be provided with information about how your personal data is processed
- (c) to have your personal data corrected
- (d) to have your personal data erased in certain circumstances
- (e) to object to or restrict how your personal data is processed
- (f) to have your personal data transferred to yourself or to another business in certain circumstances.

You have the right to take any complaints about how we process your personal data to the Information Commissioner:

<https://ico.org.uk/concerns/>

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

0303 123 1113.